## Agenda CTMS Compatibility SIG Teleconference Friday, August 20, 2004 12-1 PM EASTERN TIME / 9-10 AM PACIFIC TIME

- 1. Status Report
  - a. Members of our SIG chosen to evaluate their CTMS

i. Teri Melese/Karen Kimura UCSF Cancer Center ii. John Speakman Memorial Sloan Kettering

iii. Doug Frisdma Pittsburgh

- b. Phase I: Message from NCI to vendor community regarding involvement and compatibility
- c. Phase II: Idea is that these people will carefully read the caBIG guidelines and make suggestions to architecture group for clarification
  - i. The guidelines should also make it clear enough for investigators at the various Cancer Centers to understand if their current system has the required architecture.
- d. Phase III: Details of any validation tests used by NCICB for C3D shared with this group as a possible starting point for development of validation tests
- 2. Once guidelines are complete and any information on tests done by NCICB are obtained, do we agree that this will be the outline for a first pass evaluation of existing CTMS?
- 3. Questions for Discussion by our SIG:
  - a. Do people see adherence to CaBIG guidelines as equal to or different from being caBIG Compatibility?
  - b. If yes, how do we begin to identify the needed steps to generate a report card for caBIG compatibility?
    - i. This work to be done by the workspace groups as part of their scope of work?
- 4. Is generated report card an indicator of alignment or compatibility?